

Order form - Please complete in block capitals:



Company.....

Contact..... Job Title.....

Billing Address.....

Postcode

Telephone Fax

E-mail

Type of Incentive = Sales Incentives Reward & Recognition Other

Delivery details (If different from above)

Contact Job Title

Address

Postcode

Which Vouchers would you like to order:

Type of Voucher	£1	£5	£10	£15	£20	£25	£50	£100	
The Virgin Voucher	x			x		x		x	
Virgin Megastore						x	x	x	
Virgin Holiday	x	x	x	x	x	x	x		
VALUE									
(for orders of £250 or less) DELIVERY CHARGE £5.00									
Please note	<input checked="" type="checkbox"/>	= Denomination not available				TOTAL			

Number of Presentation wallets required: NB. Each £1,000 order receives 20 free gift wallets

Mandatory Purchase Order Number for Account ref (if known)
Credit Account

* Please note we cannot process orders without a Purchase Order number against The Virgin Voucher Credit Account
I enclose a cheque for £ payable to **The Virgin Voucher**. Please charge my Credit Card £

Credit Card Type: Mastercard / Visa / Amex / Switch / Card Number:
Solo / Diners. Other please state:

Security No: (last 3 digits on back of card) Issue No: (Switch only)

Name as it appears on card: Expiry Date:

Delivery:

The Virgin Voucher - Orders received before midday will be delivered during the next working day between 9.00am - 5.00pm. Orders received after midday will be delivered within 48 hours. Please note orders of a large value may take up to three working days.

Virgin Megastore/Holiday vouchers - Orders received before midday will be delivered within three to five working days. Orders received after midday will be delivered within four to six working days.

Orders paid for by Cheque will be sent out once the cheque clears, usually 5 working days from receiving the order.

Your name and address may be used by The Virgin Voucher to keep you informed of special offers and products that we believe are of interest to you. If you would like to be updated, please tick the box.

I have read and understood the terms and conditions attached to this form and accept that this order is subject to these.

Signature Date

Please send / fax your order to:

The Virgin Voucher, Acorne House, 9, Lane End Business Park, Lane End, High Wycombe, HP14 3BY.

Tel: 0845 458 1660 Fax: 01494 882277

Purchase and Redemption Terms for The Virgin Voucher

Purchase Terms:

1. Orders must be sent to The Virgin Voucher (TVV) with payment by BACS, cheque, debit or credit card; credit is only available to approved accounts. The placing of an order implies acceptance the following conditions.
2. We will send your vouchers by secure post or courier. We will endeavour to deliver the vouchers within 3 working days from acceptance of your order, but time of delivery will not be of the essence and we will not be liable for any delay in delivery or losses arising from such delay.
3. Upon delivery, you must examine the vouchers and give immediate written notice to us of any damage, defect or shortage. If large denomination vouchers subsequently require changing into smaller denominations an administration charge may be payable.
4. Title to the vouchers only passes to you on the later of delivery or payment. If payment is not received (e.g. cheques are dishonoured, credit card payments are charged back or accounts remain unpaid at the due date) any vouchers despatched will become void and must not be used.
5. You must not reproduce in any form the vouchers, and/or the Virgin trade mark (the Mark) or anything deceptively similar to it, or authorise assist or enable others to do so without our prior written consent. The vouchers and/or Mark may not be used in combination with any other marks, names, words or logos without our prior written consent.
6. You must submit designs for any printed materials using the vouchers and/or the Mark to us for approval and you must not make use of any such design or advertising, marketing or promotional materials incorporating such designs unless we have given prior written approval for each and every use.
7. You must not supply the vouchers to any person in connection with either the purchase of any goods or the payment for or hiring of goods under a hire purchase agreement.
8. If you breach any of these conditions, we may cancel all contracts with you and decline to supply any further vouchers until breaches have been remedied.
9. Purchase and supply will be governed by English law. If we are prevented from performing an obligation under the contract by circumstances outside our control we will be released from that obligation and will not be liable for any failure to perform it.
10. Redemption Terms are detailed below and on The Virgin Voucher. Your statutory rights are not affected.

Redemption Terms:

1. Vouchers can be exchanged for a variety of goods or services which may vary from time to time. Current suppliers are shown at www.thevirginvoucher.co.uk and a list (correct at time of printing) is enclosed with the vouchers. The Virgin Voucher (TVV) does not make or give any promises, warranties, guarantees or representations concerning the goods or services provided by these suppliers.
2. Vouchers cannot be replaced if lost, stolen or damaged. If you need to send them to a supplier we strongly recommend that you use a secure service. To be valid when presented for exchange, vouchers must be complete and the perforations must be unbroken.
3. The date to which each voucher is valid is printed on it. The voucher cannot be used after this date.
4. Travel/holiday products purchased in exchange for vouchers are only covered by the ABTA financial protection scheme once vouchers have been redeemed against a specific booking.
5. Vouchers cannot be refunded or exchanged for cash or other denominated vouchers. If an intended purchase is for a higher amount than the face value of the voucher(s), the difference can be made up with cash. If a purchase is for a lower amount, no change can be given. Vouchers cannot be used in conjunction with any special promotions, discount tokens, coupons or cards.
6. The Virgin Voucher is a trading name of Acorne Ltd, and is used under licence from Virgin Enterprises Ltd, owner of all intellectual property rights, trademarks and copyrights in the Virgin name. The Virgin name may not be reproduced in any form without the prior written permission of Virgin Enterprises Ltd. All rights reserved including copyright.

**Acorne Ltd (trading as The Virgin Voucher)
Acorne House, 9, Lane End Business Park, Lane End, High Wycombe, Buckinghamshire, HP14 3BY**

**Tel: 0845 458 1669, Fax: 01494 883377
Company registered in England no. 0240944**